



## Instructions And Checklist For Registration Application “B”

- For horses applying for Advancement to the Permanent Division or for Alternate registration, or horse over the age of 24 months in age, use application form “B”.
- Please use ink or type.

To expedite processing, please make sure the following are in order:

Complete	DESCRIPTION
	<p>Application to be completed by owner/recorded agent/lessee.</p> <ul style="list-style-type: none"> <li>● If person other than owner submits application, a document listing the authorized agent or copy of lease agreement must be on file with Registrar’s Office prior to submitting the registration application.</li> </ul>
	<p>On page 1 of the application, please circle which category the application is for:</p> <ul style="list-style-type: none"> <li>● Advancement</li> <li>● Alternate Registration (not from SBHA registered parents)</li> <li>● Over two years old.</li> </ul>
	<p>Part 2 Measurements:</p> <p>Provide all measurements as described, measuring to within at least ½ inch accuracy. An additional document is available online or from the Registrar to assist in ensuring correct measurements.</p>
	<p>Part 3 Diagrams &amp; Description: On the diagrams, draw in all white markings and/or brands in pen.</p> <ul style="list-style-type: none"> <li>● If there are no white markings, please state “no white markings”.</li> <li>● Give a written description in area provided.</li> <li>● Complete section describing feathering, fetlock hair, chestnuts, ergots, location and source of the horse.</li> </ul>
	<p>Part 4 Pedigree: provide as much of the horse’s pedigree as is known. Sire &amp; dam, grand sires &amp; dams, great-grand sires &amp; dams. If known, provide registration numbers and registry name if not SBHA. Also record coat colors of horses if known.</p>
	<p>Part 5-Alternate Application section: use <b>only</b> if the application is for a horse under the Alternate Rule. If so, provide as much information as possible about the background of the horse.</p>
	<p>Photographs: Five are required. Extras with views of markings are helpful to the Registrar.</p> <p><b><i>Please print and read <u>SBHA Registration Photos Needs for more detailed instructions.</u></i></b></p> <ul style="list-style-type: none"> <li>● To include one full left side view and one full right side view, one full front view, one full hind view and one head or face “glamour shot” to be included on the registration certificate. Side views should be taken while standing mid-horse (perpendicular to).</li> <li>● Front and hind views should be taken while standing directly in front of and directly behind the horse. Be sure to get the horse’s ears to hooves. Pull aside forelock to view entire face.</li> <li>● Always take photos with the sun at photographer’s back and try to minimize shadows. Choose a location where there is a minimum of background clutter.</li> <li>●</li> </ul>

# SPANISH BARB HORSE ASSOCIATION



	<ul style="list-style-type: none"><li>• It may be necessary to include additional photos to clearly show any markings under mane or forelock.</li><li>• Clear, good quality photos showing the complete horse, void of shadows and obstructions can eliminate a later request for additional photos.</li><li>• Send digital photos (if you have them) to <a href="mailto:SBHARegistrar@gmail.com">SBHARegistrar@gmail.com</a>. Otherwise, include hard copy photos with the application.</li></ul>
	Fees can be paid with a check or PayPal. See <a href="http://www.SPANISHBARB.com">www.SPANISHBARB.com</a> or contact the Registrar for the current schedule of fees. Application fees are non-refundable.
	Mail complete package to SBHA Registrar. Heidi Collings 13318 N. Walking Y Lane Prescott, AZ 86305 E-mail: <a href="mailto:SBHARegistrar@gmail.com">SBHARegistrar@gmail.com</a>

NOTE: All paperwork and photos become property of the Spanish Barb Horse Association and are filed in the horse's permanent record.